



GOVERNMENT OF INDIA
OFFICE OF THE PR. COMMISSIONER OF CUSTOMS (AP&ACC)
CUSTOM HOUSE, KOLKATA

F.No. S.39- 08/2020P SCH

Dated : 23.02.2020

OFFICE ORDER


Sub : **Skeletal Staff of SCH for the Lockdown period - reg.**

Due to emergent situation on account of Novel Coronavirus, the SCH will be functional on all days till normalcy of the situation with the deployment of Skeletal staff as per the following :-

Date	Day of the week	Skeletal Officers	Mobile No
24.03.2020	Tuesday	Sh Amalendu Chakraverty, SCP Sh Samiran Bhattacharjee, P.O. Sh. Rintu Biswas, P.O.	9830249021 9830195317 8240437553
25.03.2020	Wednesday	Sh R.K. Tdudu, SCP Sh. Dilip Kumar, P.O.	8017132282 8240420519
26.03.2020	Thursday	Sh. Subrata Debnath, SCP Sh. Akhilesh Diwakar, P.O.	9433975397 9748150163
27.03.2020	Friday	Sh. Amalendu Chakraverty, SCP Sh. Uday Ganguly, P.O.	9830249021 9874747496

This rotation will be followed till normalcy of the situation.

This issues with the approval of Principal Commissioner (A&A).

 23/02/2020.

(Subrit Mukherjee)

Asstt Commissioner of Customs (SCH)
Custom House, Kolkata

Copy to : All concerned.



Government of India

Office of the Principal Commissioner of Customs (Airport & ACC)

Custom House: 15/1, Strand Road, Kolkata-700 001

Telephone No.(033)2243-5372, Fax: (033) 2210-5102

E-mail Id: prcommr-apkolcus@gov.in

Date: 23.03.2020

Office Order

Subject: - Preventive measures to contain the spread of COVID-19-reg

In terms of Office Order No.01/2020 dated 20.03.2020 directions for drawing up Roster for 50% officers/staff of Gr. B & Gr.C for specified Branches/Sections were given. Now in suppression of the Order, and in compliance of Government of India, Department of Revenue, Ministry of Finance, Instructions dated 22.03.2020 issued from F.no: 50050/40/2020-Ad.I, the following Roster of Officers/staff is made for the period 23.03.2020 to 31.03.2020 who will attend the office for discharge of critical and essential functions related to clearance of goods and passengers.. The remaining officers/staff shall be available on telephone and other electronic means of communications at all times and they shall attend office if called for, in case of any exigencies of work. All Departmental Officers should carry their Official Identity Card for verification by the Police Officers. It may be noted that as per clause (a) (v) of Essential Services Maintenance Act, 1968, essential service means , inter alia, any service connected with the clearance of goods or passengers through the Customs or with the prevention of smuggling.

The following is the disposition of Customs Officers at (i) NSCB International Airport (ii) Air Cargo Complex, NSCB Airport and (iii) Custom House, 15/1, Strand Road, Kolkata-700 001

- (1) (a) At Airport - (a) Day Shift- AC(Batch), 01 SCP ,01PO(Batch) & 01 H/Havilder, and 01 SCP and 01 PO (AIU) & other support staff as required.
(b) Night Shift – AC(AIU), AC (Batch), 01 SCP and 02 Pos, 02 H/Havilders.
- (2) At Air Cargo Complex: - 01 DC(ACC) , 01 AO (Group), 01 AO(Export Group), One AO(Shed) & One EO(Shed) (both for Import & Export Examination) & other support staff as required.
- (3) At Custom House, Kolkata-

SCH & Sevottam- 01 SCP , 2 Pos, 02 TA, 02 Head Havilders

Deep
23/3/20

MTO- Either SCP or PO

Legal- Either Superintendent or Examiner

Commissioner Cell: One Sr.PS/PS/TA

CRCL: One Chemical Examiner/ Chemical Assistant

Coordination: One Appraiser/ Examiner

F.No:X1(CC-Admn)/2020

Deep
23/3/20

(Deep Shekhar)
Pr. Commissioner of Customs
Airport & Air Cargo Commissionerate
Kolkata

✓ Encl: Roster of Duty

Copy to:

1. The Chief Secretary, Government of West Bengal, Kolkata-
2. The Commissioner of Police, Kolkata Police Commissionerate -
3. The Commissioner of Police, Bidhannagar Police Commissionerate-
4. The Commissioner of Police Barrackpore Police Commissionerate-
5. The Commissioner of Police Howrah Police Commissionerate-
6. The District Magistrate- North 24 Parganas.-Barasat
7. The District Magistrate- South 24 Parganas.- Alipore, Kolkata

For information
and with a request
to issue instructions
for unhindered
movement of
Customs Officers
/staff for discharge
of essential Service
as per ESMA, 1968.

8. The Chief Commissioner of Customs, Kolkata Zone, Custom House, Kolkata
9. The Pr./Commissioner of Customs (A&A)/(Port), Custom House, Kolkata
10. System Manager (A&A)/(Port) for mapping of these officers in ICES
11. All Group A officers under (A&A)/(Port) Commissionerate for information
12. Asstt. Commissioner of Customs (EDI) Custom House, Kolkata for taking necessary action
13. The Secretary of all Gr. B & C officers Association
14. CAO/PAO, Custom House,
15. Notice Board.

Deep
23/3/20

(Deep Shekhar)
Pr. Commissioner of Customs
Airport & Air Cargo Commissionerate
Kolkata

Annexure

1.Coordination Cell

Date	Day of the Week	Skeletal Officers	Mobile No.
23.03.2020	Monday	Subir Das(EO)	9830310370
24.03.2020	Tuesday	Manoj Kumar(Appraiser)	8240587756
25.03.2020	Wednesday	Subir Das(EO)	9830310370
26.03.2020	Thursday	Manoj Kumar(Appraiser)	8240587756
27.03.2020	Friday	Subir Das(EO)	9830310370

2. Legal Cell

Date	Day of the Week	Skeletal Officers	Mobile No.
23.03.2020	Monday	Tarak Dutta (EO)	8910694731
24.03.2020	Tuesday	S. K. Majumdar	8337088207
25.03.2020	Wednesday	Tarak Dutta (EO)	8910694731
26.03.2020	Thursday	S. K. Majumdar	8337088207
27.03.2020	Friday	Tarak Dutta (EO)	8910694731

3.MTO

Date	Day of the Week	Skeletal Officers	Mobile No.
23.03.2020	Monday	Prasenjeet Ganguly(SCP)	9432312638
24.03.2020	Tuesday	Debasis Hazra(PO)	8420366108
25.03.2020	Wednesday	Prasenjeet Ganguly(SCP)	9432312638
26.03.2020	Thursday	Debasis Hazra(PO)	8420366108
27.03.2020	Friday	Prasenjeet Ganguly(SCP)	9432312638

4. CRCL

Date	Day of the Week	Skeletal Officers	Mobile No.
23.03.2020	Monday	Dr. M. Mistry (Chemical Examiner)	9491051057
24.03.2020	Tuesday	A.K.maurya(Chemical Examiner)	9911784372
25.03.2020	Wednesday	Praveen Roy (Chemical Assistant)	9769387085
26.03.2020	Thursday	Dr. M. Mistry (Chemical Examiner)	9491051057
27.03.2020	Friday	A.K.maurya(Chemical Examiner)	9911784372

5. CAO is directed to complete the salary bill for the month of March'2020 in time. He is also directed to contact MTO for any vehicle if required.

Note:- In case the lockdown continues the above posting of staffs will be repeated for the following week and thereafter.

recd
23/3/20