



GOVERNMENT OF INDIA
OFFICE OF COMMISSIONER OF CUSTOMS (A&A)
CUSTOM HOUSE, 15/1 STRAND ROAD, KOLKATA- 700 001

F.No.S 41-02/2017 Estt.

Date: 05.06.2018

ESTABLISHMENT CIRCULAR NO. 55 / 2018

Subject: Departmental Examination for promotion of Ministerial Officers to the Grade of Executive Assistant (EA), Inspectors of Customs (EOs & POs) to be held in the month of August, 2018 -Regarding.

As per the intimation received from NACIN, Chennai vide C.No.I/04/02/2018 dated 18.05.2018, the Departmental Examination for promotion of Ministerial Officers to the grade of Executive Assistant (EA), Inspector of Customs (EOs & POs) will be conducted from 08.08.2018 to 10.08.2018.

Applications in the prescribed proforma (**given overleaf**) from eligible candidates should reach Departmental Examination Section, Establishment Department latest by 22.06.2018 (Friday) positively, after which no application will be accepted.

Prescribed schedule of the examination, guidelines and syllabus for the said examination will be displayed in the Notice Board of Custom House, Kolkata in due course.


05/06/2018
(Khurshid Rehan)

Assistant Commissioner of Customs
Personnel & Establishment
Custom House, Kolkata.

Copy to:

S.P.S. / A.C.A-1 / AC (Airport) / AC (ACC) / AC (PAD) / AC (KPD) / AC (NSD) / AC (Haldia) / CFS-CWC / Balma Lawrie / DGV, Kolkata / CESTAT, Kolkata / FSEZ / All Departments of Custom House, Kolkata / Suptd. (Computer Cell) to upload in Kolkata Customs Website / Secretary, CCEA / KCMOA / CCDCL / Notice Board / Guard File.


05/06/2018
(Khurshid Rehan)

Assistant Commissioner of Customs
Personnel & Establishment
Custom House, Kolkata.

PROFORMA
(Through Proper Channel)

To
The Assistant Commissioner of Customs
Personnel & Establishment
Custom House, Kolkata.

Sir,

In response to your **Establishment Circular No. 55/2018 dated 05.06.2018**, I intend to appear in the Departmental Examination for promotion of Ministerial Officers to the grade of Executive Assistant (EA) / Inspectors of Customs (EOs & POs) to be held from **08.08.2018 to 10.08.2018**. I, therefore, may be permitted to appear in the aforesaid examination.

The following are furnished for your information:

1. Name in full (in block letters) :
2. Date of Birth :
3. Designation & Grade :
4. Category (GEN / OBC / SC / ST) :
5. Date of appointment in Custom House :
6. Date of appointment in the present grade :
7. Cadre in which intended to appear (EO & PO / EA) :
8. Paper(s) already passed (With Years) :
9. Papers(s) in which intend to appear :
10. Whether intended to opt for attempting papers in Hindi (Script) :

Yours faithfully,

Designation :

Section :

Contact No. :

Date: _____